

# Price List

<b>2012</b>	<b>January - March</b>	<b>April - September</b>	<b>October - November</b>	<b>December</b>
Full Wedding Breakfast	£42.00	£57.00	£42.00	£57.00
Evening Buffet	£12.95	£14.95	£12.95	£14.95
Civil Ceremony	£200.00	£300.00	£200.00	£200.00
Out of Season Wedding (or non-weekend)	£31.00	£31.00 Mon-Thurs Only	£33.00	£33.00 Mon-Thurs Only

## Upgrades and Extras

- Barn Cottage: £100.00
- DJ and Disco: £225.00
- Tailored Wine + Champagne Package £POA

<b>2013</b>	<b>January - March</b>	<b>April - September</b>	<b>October - November</b>	<b>December</b>
Full Wedding Breakfast	£44.00	£59.00	£44.00	£59.00
Evening Buffet	£13.95	£15.95	£13.95	£15.95
Civil Ceremony	£250.00	£350.00	£250.00	£350.00
Out of Season Wedding (or non-weekend)	£33.00	£33.00 Mon-Thurs Only	£33.00	£33.00 Mon-Thurs Only

## Upgrades and Extras

- Barn Cottage: £125.00
- DJ and Disco: £250.00
- Tailored Wine + Champagne Package £POA

<b>2014</b>	<b>January - March</b>	<b>April - September</b>	<b>October - November</b>	<b>December</b>
Full Wedding Breakfast	£46.00	£61.00	£46.00	£61.00
Evening Buffet	£14.95	£16.95	£14.95	£16.95
Civil Ceremony	£250.00	£350.00	£250.00	£350.00
Out of Season Wedding (or non-weekend)	£35.00	£35.00 Mon-Thurs Only	£35.00	£35.00 Mon-Thurs Only

## Upgrades and Extras

- Barn Cottage: £150.00
- DJ and Disco: £POA
- Tailored Wine + Champagne Package £POA



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# Terms and Conditions



## Booking and Deposits

Provisional bookings will be held for 14 days only. A non-transferable, non-refundable, £500.00 deposit is required to secure your booking. If the deposit is not paid Horsley Lodge Ltd may treat the provisional booking as being cancelled. Within a week of paying your deposit you will be sent written confirmation along with a customer reference to be used in all future correspondence.

## Requirements

All prices are subject to annual increases; please ensure that you have the relevant price for the date of your wedding reception. All weekend wedding receptions must incorporate a sit down meal and an evening buffet. The party must sit down for their meal no later than 4.30pm. (There is no enforcement of sit-down meal requirement week-days Mon-Thurs. If you prefer buffet only minimum number of 85 is required).

Adult minimum numbers for full Weddings April-Oct & Dec		
	Wedding Breakfast	Evening Buffet
Monday - Thursday	30	60
Friday	50	85
Saturday	65	100
Sunday	50	85

If the numbers become reduced, our minimum number rate is still chargeable. With regards to the evening buffet, 100% of anticipated guests must be catered for. Horsley Lodge can provide the services of our in house DJ at an additional charge. If however you wish to arrange your own entertainment, a surcharge of £50 will be required. Our equipment cannot be hired out.

## Cancellations and Amendments

All cancellations should be notified in writing. If the cancellation is made between 12 and 3 months prior to the reception date, a charge of 50% of the minimum number will be levied. A cancellation within three months of the date will incur a 100% charge of our minimum number requirements.

## Payment

Payment in full is required 7 working days prior to your wedding reception. The detail sheet will be used as the contractual number of guests to be catered and charged for. Any further costs incurred on the day of the reception will be invoiced and must be paid for within 30 days except bar accounts which must be paid on the day by credit/debit card.

## Damage

You will be responsible for the behaviour of your guests, and will be liable for any damage to Horsley Lodge property and that of employees or guests.

## Insurance

Horsley Lodge will not be responsible for any items being bought on to the premises e.g. Video cameras, wedding presents etc. We suggest that you arrange adequate cover for expensive items

## Alterations

If due to circumstances beyond our control, Horsley Lodge has to change any aspect of your wedding reception you will be notified immediately. We will endeavour to ensure that the changed service will be of an equal or higher standard.

## Children's Policy

Children are very welcome, as long as they are supervised at all times. Horsley Lodge has no crèche or children's play area.

## Confetti

Confetti is not encouraged as it is not friendly to the environment and the enjoyment of our grounds by others.

## Golf Course

For safety reasons Wedding guests should not go onto the golf course. Your party will be escorted to the photo points.

## Photographs

Your photographer may wish to take photos by the lakes at the entrance to Horsley Lodge as our surroundings provide excellent wedding photo opportunities where some award winning images have been previously achieved.