



**Horsley Lodge**



**Your Wedding Guide**

# Welcome to Horsley Lodge's Guide to your "Exclusive Wedding Venue"

Congratulations you're engaged! I'm sure you can't wait to get started with the wedding planning and the first thing is to find your perfect venue, and we know you won't be disappointed here.

As wedding co-ordinator I'm here to help the biggest day of your life run effortlessly, and give you and your family the best memories forever.

We have an excellent reputation for our food, friendly staff, and relaxed approach. The venue holds up to 110 for the event and you get a Honeymoon suite included in the price of a full day wedding. The rest of the Hotel can be reserved for your guests.

Personally, I've been privileged to run weddings here since 1996, each one special, and have hundreds of letters of thanks. Rest assured, if you book here it's a major part of your wedding day taken care of, leaving you to concentrate on the other preparations.

Should you require any information, or want a no-obligation 'Show-round' where you will get a true feel for the place, please call our reception desk on 01332 780838

I look forward to meeting you soon

Joanne



## A Civil Ceremony at Horsley Lodge

Should you wish to tie the knot at Horsley Lodge, we have a licence to hold marriages and civil partnerships in our Amber Suite.

These can take place any day and up to 110 guests can be invited. The room is arranged with a centre aisle, your choice of music can be played for the entrance, the signing of the register and departing as a married couple.

You have full use of the gardens and photo points whilst the room is made ready for your wedding meal.

A couple must contact and pay Amber Valley's registrar direct. Their number is 01773 841380

Our wedding planner will advise you best on timings and be glad to show you round at any time. Contact Joanne on 01332 780838.

# The Setting - Horsley Lodge



*"Before we got to the top of the drive I told my fiancé,  
"We're having our reception here!"*

Hidden in one of Derbyshire's secret valleys, but really easy to find, Horsley Lodge is an impressive Country Manor House set in 180 acres of Parkland golf course.

Its beautiful entrance, driveway and lakes really provide a "wow moment" as your guests arrive.

Built in 1840 on the site of a Roman Road, as a wedding present for his eldest son by the Earl of Sitwell, Horsley Lodge is privately owned where the families' personal pride in their product ensures your satisfaction.

The countryside around Horsley provides a blissful, intimate setting for your wedding. Your photographer will have some perfect photo opportunities here to capture some magical shots.

The wedding garden is a lovely private outdoor space for your guests to mingle, beautifully designed with fountains, granite paved and conveniently situated right outside the function suite.

*"There are bigger places, there are smaller, but Horsley Lodge seems just perfect!"*



# Your Wedding Day at Horsley Lodge

A wedding reception takes place in the air-conditioned Amber Suite, seating 110 guests and up to 160 for an evening buffet.

It's our policy to have just one wedding celebration a day at Horsley Lodge making your day truly exclusive.

## What's Included...

The current price for your bespoke, full day wedding is listed at the back of this brochure. Check you have the price for the year your wedding is taking place.

Included in that price are all the following:

- Red Carpet reception
- Your Wedding Meal with a choice on the day
- Drinks Package:
  - A Pimms, bucks fizz and pink champagne reception
  - Two glasses of house wine with the meal (Red or white)
  - A glass of superior sparkling wine for the toasts
- Our Events Manager and her team, from start to finish
- Wedding Garden for your private use
- Room Hire of our Function suite
- White table linen and serviettes
- Master of Ceremonies
- Silver round or square cake stand and silver knife
- Private Bar (with late licence)
- The Lancaster Suite, our 4 poster Honeymoon suite with spa bath\*
- All our other hotel rooms are automatically reserved for you
- VAT

\* There is an option to upgrade to Barn Cottage (see page 5).

## What's not included...

Our resident DJ is available at an additional cost  
Any flowers or decorations that may be required.



Horsley Lodge has built up a reputation for serving up a “choice on the day” of fantastic food at receptions. It’s all cooked with passion and knowledge, using wherever possible local produce that has been freshly delivered.

We also source seasonal items and support our Derbyshire farmers.

Our Chefs’ experience at dealing with large numbers ensures your guests are served with hot, flavoursome meals, in a timely manner.



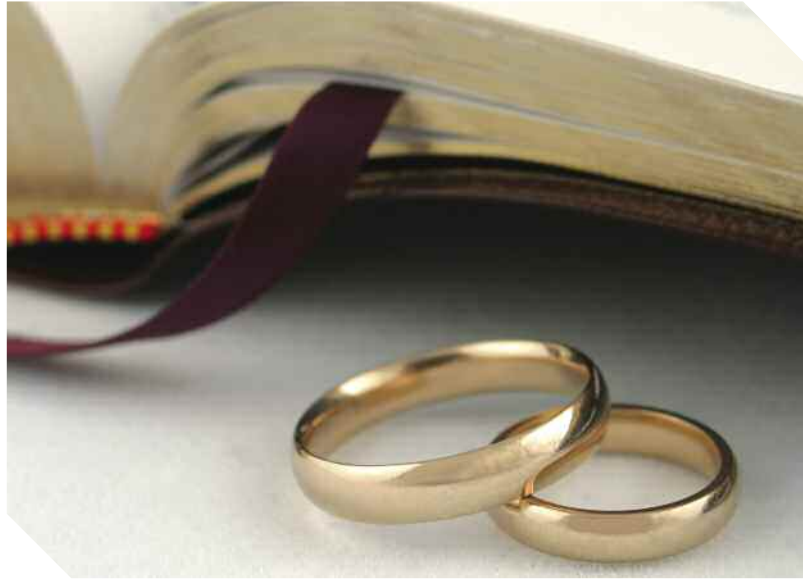
# Barn Cottage

**Barn Cottage is your ultimate Wedding hideaway. Conveniently located just 20 yards from the function suite it's the ideal space to get ready for your big day, and the perfect place to spend your 1st night as a married couple.**

**It's full of quirky features like two mezzanine balconies, a double spa bath on the 2nd floor, a beautiful super-king size handmade wooden bed. In the lounge there is an inglenook fireplace and big squashy sofa with a massive 25 foot window with views over the floodlit golf course. You have your own kitchen too, and a lovely private cottage garden. Where better to chill with a glass of champagne before heading off to your wedding!**







**Horsley Lodge** Smalley Mill Road Horsley Derbyshire England UK DE21 5BL  
Tel: +44 (0)1332 780838 Fax: +44 (0)1332 781118 Email: [reception@horsleylodge.co.uk](mailto:reception@horsleylodge.co.uk) Web: [www.horsleylodge.co.uk](http://www.horsleylodge.co.uk)

# The Menu

The items below are our suggestions of what works well, but feel free to alter or amend.

You have **TWO MEAL CHOICES** for each course for your guests to choose from on the day.



## Starters

Homemade Soup of your choice  
Smoked Salmon and cream cheese roulade  
Thai Fishcakes with a chilli dip  
Homemade chicken liver Pate with French bread  
Melon rosette with seasonal berry compote (v)  
Mushroom, stilton and garlic crumble (v)  
Red onion and goat's cheese tart (v)

## Mains

Roast Sirloin of Taylor's Derbyshire Beef  
*and Yorkshire pudding*  
Roasted Leg of Local Lamb  
*with a red currant gravy*  
Breast of Chicken  
*in a creamy leek and bacon sauce*  
Roast Loin of Pork  
*with a white onion sauce*  
Salmon Steak  
*with red pepper and honey sauce*  
Slow Braised Steak  
*with a wild mushroom and thyme sauce*  
Wild Mushroom Tartlet (v)  
Tagine of Moroccan Vegetables (v)

(Vegetarian, vegan, and special diets are available and do not count as one of your choices)

## Desserts

Belgian Chocolate Fudge cake  
Baked Cheesecake  
Strawberry Meringue Basket  
Tarte au Citron  
Pear and Almond Tart  
Sticky Toffee Pudding  
Bailey's Profiteroles with chocolate sauce

## Fresh Brewed Coffee and Mints

Sorbet of Lemon or Passion Fruit as an extra course after the starter: £3.00 surcharge  
A Table platter of English and Continental Cheeses and biscuits: £4.00 surcharge p/p  
Canapés on arrival (3 per person): £3.75  
Mini tub of Ice cream on arrival: £3.00  
A Large Bowl of Fresh Strawberries: £25.00 per bowl (April to Oct)  
Champagne upgrade for the toast

## Childrens Meals:

0-5 years go FREE and will receive a mini plate of either sausage or chicken nuggets & chips  
6-10 years 50% OFF choose between selected children's meals or a smaller portion of the wedding meal.

# Price List

<b>2012</b>	<b>January - March</b>	<b>April - September</b>	<b>October - November</b>	<b>December</b>
Full Wedding Breakfast	£42.00	£57.00	£42.00	£57.00
Evening Buffet	£12.95	£14.95	£12.95	£14.95
Civil Ceremony	£200.00	£300.00	£200.00	£200.00
Out of Season Wedding (or non-weekend)	£31.00	£31.00 Mon-Thurs Only	£33.00	£33.00 Mon-Thurs Only

## Upgrades and Extras

- Barn Cottage: £100.00
- DJ and Disco: £225.00
- Tailored Wine + Champagne Package  
£POA

<b>2013</b>	<b>January - March</b>	<b>April - September</b>	<b>October - November</b>	<b>December</b>
Full Wedding Breakfast	£44.00	£59.00	£44.00	£59.00
Evening Buffet	£13.95	£15.95	£13.95	£15.95
Civil Ceremony	£250.00	£350.00	£250.00	£350.00
Out of Season Wedding (or non-weekend)	£33.00	£33.00 Mon-Thurs Only	£33.00	£33.00 Mon-Thurs Only

## Upgrades and Extras

- Barn Cottage: £125.00
- DJ and Disco: £250.00
- Tailored Wine + Champagne Package  
£POA

<b>2014</b>	<b>January - March</b>	<b>April - September</b>	<b>October - November</b>	<b>December</b>
Full Wedding Breakfast	£46.00	£61.00	£46.00	£61.00
Evening Buffet	£14.95	£16.95	£14.95	£16.95
Civil Ceremony	£250.00	£350.00	£250.00	£350.00
Out of Season Wedding (or non-weekend)	£35.00	£35.00 Mon-Thurs Only	£35.00	£35.00 Mon-Thurs Only

## Upgrades and Extras

- Barn Cottage: £150.00
- DJ and Disco: £POA
- Tailored Wine + Champagne Package  
£POA



Horsley Lodge, Smalley Mill Road, Horsley, Derbyshire, England, UK DE21 5BL

Tel: +44 (0)1332 780838 Fax: +44 (0)1332 781118

Email: [enquiries@horsleylodge.co.uk](mailto:enquiries@horsleylodge.co.uk) Web: [www.horsleylodge.co.uk](http://www.horsleylodge.co.uk)

# Terms and Conditions



## Booking and Deposits

Provisional bookings will be held for 14 days only. A non-transferable, non-refundable, £500.00 deposit is required to secure your booking. If the deposit is not paid Horsley Lodge Ltd may treat the provisional booking as being cancelled. Within a week of paying your deposit you will be sent written confirmation along with a customer reference to be used in all future correspondence.

## Requirements

All prices are subject to annual increases; please ensure that you have the relevant price for the date of your wedding reception. All weekend wedding receptions must incorporate a sit down meal and an evening buffet. The party must sit down for their meal no later than 4.30pm. (There is no enforcement of sit-down meal requirement week-days Mon-Thurs. If you prefer buffet only minimum number of 85 is required).

Adult minimum numbers for full Weddings April-Oct & Dec		
	Wedding Breakfast	Evening Buffet
Monday - Thursday	30	60
Friday	50	85
Saturday	65	100
Sunday	50	85

If the numbers become reduced, our minimum number rate is still chargeable. With regards to the evening buffet, 100% of anticipated guests must be catered for. Horsley Lodge can provide the services of our in house DJ at an additional charge. If however you wish to arrange your own entertainment, a surcharge of £50 will be required. Our equipment cannot be hired out.

## Cancellations and Amendments

All cancellations should be notified in writing. If the cancellation is made between 12 and 3 months prior to the reception date, a charge of 50% of the minimum number will be levied. A cancellation within three months of the date will incur a 100% charge of our minimum number requirements.

## Payment

Payment in full is required 7 working days prior to your wedding reception. The detail sheet will be used as the contractual number of guests to be catered and charged for. Any further costs incurred on the day of the reception will be invoiced and must be paid for within 30 days except bar accounts which must be paid on the day by credit/debit card.

## Damage

You will be responsible for the behaviour of your guests, and will be liable for any damage to Horsley Lodge property and that of employees or guests.

## Insurance

Horsley Lodge will not be responsible for any items being bought on to the premises e.g. Video cameras, wedding presents etc. We suggest that you arrange adequate cover for expensive items

## Alterations

If due to circumstances beyond our control, Horsley Lodge has to change any aspect of your wedding reception you will be notified immediately. We will endeavour to ensure that the changed service will be of an equal or higher standard.

## Children's Policy

Children are very welcome, as long as they are supervised at all times. Horsley Lodge has no crèche or children's play area.

## Confetti

Confetti is not encouraged as it is not friendly to the environment and the enjoyment of our grounds by others.

## Golf Course

For safety reasons Wedding guests should not go onto the golf course. Your party will be escorted to the photo points.

## Photographs

Your photographer may wish to take photos by the lakes at the entrance to Horsley Lodge as our surroundings provide excellent wedding photo opportunities where some award winning images have been previously achieved.